



David R. Deitrick D.D.S., P.A.

*Family Dentistry*

## Notice of Privacy Practices

**THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. EFFECTIVE DATE APRIL 14, 2003.**

**HEALTH HISTORY:** We do not share your health history with anyone other than yourself. My staff and I have access to your health history so we can provide care to you in a safe manner. We do not disclose any health information to insurance companies in order to receive payment for dental procedures. If we refer you to a specialist then that specialist will take their own medical history.

**DENTAL HISTORY:** We do not disclose your dental treatment to anyone other than yourself. We do have to inform your insurance company of any dental procedures completed in order to receive payment. If it becomes necessary to turn your account over to a collection agency then we will have to disclose your dental treatment to them.

**APPOINTMENT REMINDERS:** We may send you a reminder postcard about an upcoming appointment or leave a message on your phone. If you do not want a reminder postcard or message left, you need to let us know. If you need to take antibiotics before an appointment, we may leave you a message reminding you of that. If you do not want that information left on a message machine, you need to let us know.

**PATIENT RIGHTS:** You have the right to look at or get copies of your health information. We will not send your health information to other offices unless you request us to.

**QUESTIONS AND COMPLAINTS:** If you have any questions about your rights or feel that your privacy has been violated in any way, please contact Dr. Deitrick.